



# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre, Lucknow

5-C / INS-1, Sector-5, Vrindavan Yojna, Telibagh, Lucknow-226029

Ref.: IG/RCL/BSCN/2025/

Date: 22.08.2025

## Offer Letter for Admission Counselling for - Post Basic B.Sc. Nursing Programme for January, 2025 Session

Dear Candidate,

This has reference to B.Sc. Nursing (PB) Entrance Examination that was held in **January-2025**. In this connection we wish to inform you that, Regional Admission Counseling of IGNOU Regional Centre, Lucknow is scheduled to be held on **03.09.2025 at 10:00 AM** at **IGNOU Regional Centre, 5-C / INS-1, Sector-5, Vrindavan Yojna, Telibagh, Lucknow**.

Documents that are required to be submitted by the Applicants at the time of Counselling / for the Counselling: (One set of coloured scanned copies / photos / self attested photocopies, to be verified against original):

(i). For All Applicants:

- 1). Original Admit Card for Entrance Test, signed by the Invigilator.
- 2). 10<sup>th</sup> Class or Matriculation or equivalent Marksheet and Certificate.
- 3). 12<sup>th</sup> Class Marksheet and Certificate.
- 4). Valid RNRM Registration Certificate (In case registration is done from more than one council, all such certificates).
- 5). Experience Certificate(s) on Letter Head of the competent authority with full name, date and signature with stamp.
- 6). GNM Diploma Certificate and Marks Sheets for all years.
- 7). NOC from the organization, where the candidate is presently working to ensure the candidate is in service with the stamp and signature of the Head of the Institution.
- 8). In lieu of mid-wifery, the male nurses must produce certificate in any nursing course of 6-9 months duration as recognized by Indian Nursing Council. The candidates should produce relevant documents authenticating that such nursing course is recognized and approved by the Indian Nursing Council.
- 9). Original Anti-ragging Affidavits in the prescribed formats duly Notarized and signed by Parents and Applicant separately, as given in the Prospectus.
- 10). A Demand Draft of Rs.23,500/- (Including Non-Refundable Registration Fee Rs.300/- + Development Fee Rs.200/-) in favour of **IGNOU** and payable at **Lucknow**, towards the **programme fee**.
- 12). Two Passport size Photographs
- 13). Filled-in Acceptance Form of admission for B.Sc. Nursing (Post Basic) programme.

(ii). For Applicants claiming reserved seat:

- 1). SC / ST Certificate for claiming SC / ST Seat
- 2). OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, should be in the format as given in the Student Handbook and Prospectus of the Post Basic B.Sc (Nursing) Programme.
- 3). Income Certificate for EWS Category for claiming EWS seat
- 4). Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability, issued by Chief Medical Officer (CMO).
- 5). War-widow Certificate for claiming War Widow Seat
- 6). Kashmiri Migrant Certificate for claiming KM Seat
- 7). EWS as per MHRD, GOI/Indian Nursing Council orders 1-5/2018-INC dt. 09.08.2019.

(iii). By the Applicants whose name is changed after High School (all documents listed below):

In case any change in the name (other than the one mentioned in his/her High School Certificate), it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:

1. Attested copy of the Notification issued in a daily newspaper notifying the change of name.
2. An attested copy of the Affidavit filed before the 1<sup>st</sup> Class Magistrate specifying the change in the name.
3. An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.
4. Attested copy of the Gazette Notification reflecting the change of name/ surname.



**Mode of Counselling:**

All the candidates of Confirmed and Waiting List have to appear before the Admission Committee on **3rd September, 2025** at **10:00 A.M.** with the required documents and fees of **Rs.23,500/-** (in form of Demand Draft in favour of IGNOU payable at Lucknow) for verification and admission.

**Please note the following:**

- a) This letter is not to be treated as your admission letter. It is being specifically highlighted that candidates more than the number of seats available are being called for counseling. Therefore, all the candidates called for the Admission Counseling may not necessarily get admission and IGNOU shall in no way be responsible for the same.
- b) During the counseling session, the seat will be offered to you purely on Merit List and available vacancy.
- c) The choice once accepted by the candidate will be final and not negotiable.
- d) The fee shall not be refunded under any circumstances after confirmation of admission.
- e) IGNOU will not be responsible for any postal delay and if you fail to attend counseling on the date and time stated above, you will not be considered with later batches (if any).
- f) The admission committee at the Regional Centre will examine the documents and confirmed the admission if the documents are found to be in order. In case of any deficiency the candidate can be asked to sent additional documents or remove/clear the deficiencies

Kindly note that every Certificates/Documents sought above is required to be produced for verification during counseling without which no counseling would be conducted. Further the candidates will have no right to ask any further dates for counseling.

This offer of admission is provisional and is based on the documents in respect of qualification and other eligibility criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.

**Please note: Income Certificate is a must for determining OBC (Non-Creamy Layer Status). The Income Certificate should be issued by District Magistrate or Additional District Magistrate, Collector or Dy. Commissioner, Revenue Officer not below the rank of Tehsildar, SDO of the area as prescribed in the statues shall be valid.**

Any dispute related to Counseling will be decided by the Counseling Committee.

With best wishes,



(Dr. Anil Kumar Misra)  
Senior Regional Director